

S E C R E T

DA 88-1894  
9 September 1988

MEMORANDUM FOR: Director of Central Intelligence

FROM: R. M. Huffstutler  
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 9 September 1988

1. The Office of Information Technology (OIT) and the Office of Logistics moved the SAFE system to the New Headquarters Building in five hours over the Labor Day weekend. The move culminated 3 months of detailed planning and preparation and included 3 mainframe computers, 74 disk drives, 20 tape drives, and 30 other peripheral devices.

3. The Office of Medical Services advises that in its first year of offering employee financial counseling, it has assisted 146 employees with financial problems. Fifty-seven percent of these employees had less than 5 years of Agency service; 30 percent entered on duty less than a year ago.

4. The Office of Personnel reports that 17 students from 15 universities have begun the Undergraduate Scholar Program. A welcoming reception was held with senior management, sponsoring offices, and mentors.

5. An Office of Training and Education officer briefed a Federal Bureau of Investigation (FBI) representative on the Agency's sponsorship of employees for full-time academic training. The FBI is interested in setting up a similar program.

ALL PORTIONS SECRET

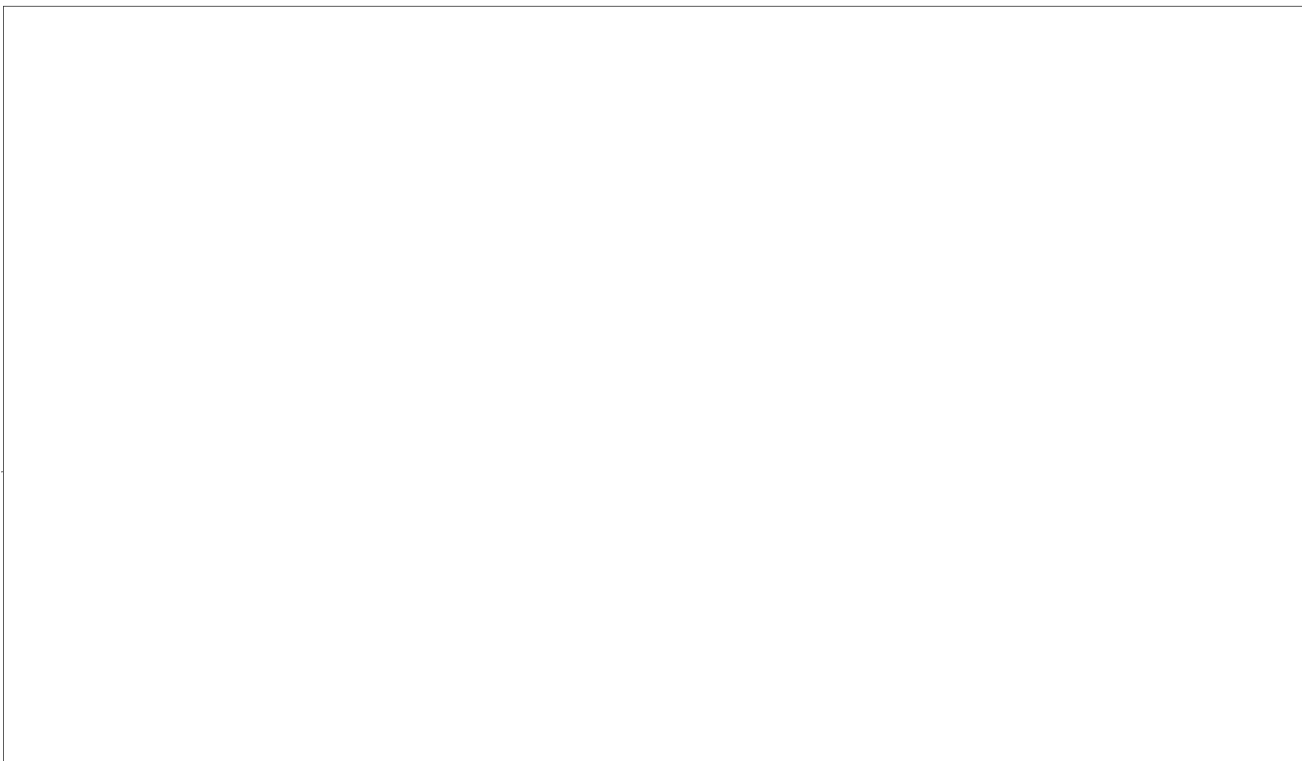
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25X1 6. Office of Security representatives are assisting the Foreign  
25X1 Broadcast Information Service (FBIS) in reevaluating their computer security  
procedures and developing new procedural controls for all FBIS systems in the  
field after a known computer "virus" damaged their unclassified system [redacted]

[redacted] The virus affected over 50 personal computers in the  
operations network and caused procedural errors but did not destroy data.



R. M. Huffstutler

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25X1 ORIG: DDA/MS [ ] :pf:9 September 88 (weeklib)

Distribution:

25X1  
0 - DCI  
1 - DDCI  
1 - EXDIR  
1 - OCA [ ]  
1 - EA. DA OD  
1 - SSA/DDA  
1 - DDA/CMS  
1 - DDA/MS  
1 - DDA/EEO  
1 - ISD  
1 - RPD  
1 - DDA Subj  
1 - RMH Hold  
1 - EA Subj

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